



## Vendor Qualification & Registration Form

### 供應商認證及登記表格

#### For GEG Internal Use Only 只供內部填寫

Please check appropriate box: <input type="checkbox"/> New Registration <input type="checkbox"/> Vendor Info Update -> Existing Vendor Code: _____		
Requestor Name:	Date:	Vendor Code : _____ (To be assigned by Finance AFTER registration process)
Department:		

Please complete and return to GEG Procurement within 14 working days from date of issuance. 請於簽發日期起十四個工作天內填妥並交回銀娛採購。

#### PART I (第一部分)

##### Vendor Type 供應商類型

A) Supply Products Only (i.e. does not render any service) 只限於提供商品 <input type="checkbox"/>	B) Render services or combination of products and services, where services are physically rendered (choose one) 提供服務或商品與服務 (請選一) <input type="checkbox"/> in Macau (either full or partial) 在澳門 (全部或部分) <input type="checkbox"/> NOT in Macau 不在澳門 ***M/1 Form is required 需提交 M/1 表格
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##### Vendor General Information 供應商基本資料

Company Name 公司名稱	
English 英文:	
Portuguese 葡文:	
Chinese 中文:	
Registered Trade Name 登記企業名稱:	
Registered Address 登記地址: (as per BR/M1/M8 依據開業申報書)	
Correspondence Address 通訊地址: (if different with the registered address 如與登記地址不同)	
City 城市:	State/Province 洲/省:
ZIP/Postal Code 郵政編號:	Country 國家:
Company Telephone Number 公司電話號碼	
Company Website 公司網址:	
Company Business Registration Number 商業登記號碼:	
Year Incorporated 成立年份:	
Name of Parent Company / Group 母公司/集團名稱:	
Nature of Business 業務性質:	
Type of Company 公司類型 <input type="checkbox"/> Private Limited 有限公司 <input type="checkbox"/> Partnership 合夥/無限公司 <input type="checkbox"/> Sole Proprietorship 獨資經營 <input type="checkbox"/> Publicly Listed 上市公司	
If Publicly Listed, Name of Stock Exchange: 如屬上市公司, 請提供交易所名稱:	Stock Exchange Indicator: 股票代號:
Freight INCOTERMS: 貿易條款: (Freight terms is subject to agreement with GEG. Approved INCOTERMS will be reflected in the purchase document. 貿易條款以銀河協議為準, 並反映在購買訂單上.) <input type="checkbox"/> DDP GEG Receiving Dock (Standard) <input type="checkbox"/> Others 其他 _____ 貨送到銀娛收貨區包括所有運費, 保險和稅款 (基本) (please specify 請列明)	

##### Contacts 聯絡表

	Chairman / CEO 公司負責人 (Mr./Ms)	Primary Sales Account Contact 營業代表 (一) (Mr./Ms)	Secondary Sales Account Contact 營業代表 (二) (Mr./Ms)
Name 姓名			
Title in Company 公司職銜			
Company Direct Line 公司直線電話號碼			
Mobile No. 手提電話號碼			
Fax No. 傳真號碼			
E-mail Address 電郵地址			

Contacts 聯絡表			
	Tender Contact 投標書聯絡人	Order Acknowledgement Contact 採購訂單確認人	Customer Service Contact 客戶服務
Name 姓名			
Title in Company 公司職銜			
Company Direct Line 公司直線電話號碼			
Mobile No. 手提電話號碼			
Fax No. 傳真號碼			
E-mail Address 電郵地址			

**Provide details including a copy of ID of Major Shareholders ( 5% or above), Company Officers and Directors of the Vendor, its Parent Company and any Subsidiary Company. In the event that the Major Shareholder is a company, the details including a copy of ID of Major Shareholders (5% and above), Company Officers and Directors and updated Business Registration/Annual Return Form must be provided. (This is a mandatory field and must be completely filled out otherwise the form will be returned). 請提供持有供應商 5%以上股權之主要股東，其母公司及子公司的主要負責人及董事的詳細資料包括身份証副本。如主要股東為公司，請提供其主要股東（持有 5%以上股權），公司負責人及董事詳細資料包括身份証副本和更新的商業登記/周年申報表。（這是一個必填項，且必須填寫完整，否則表格將被退回。）**

Name	Company	Address	Position	Number of Shares	Macau Resident (Y or N) 澳門居民 (是或否)
姓名	公司	地址	職位	持股量	

**Do you have any corruption-related investigation, and criminal or civil litigation in any jurisdiction involving the company, any company officers, directors, major shareholders (5% or above), employees or persons acting or claiming to act as agents for the company or of the Parent company, and any Subsidiary of the Parent Company within the past ten (10) years, which shall include those currently under investigation or hearing pending a court decision not prohibited to be disclosed under relevant applicable law? (This is a mandatory field.) 供應商、其母公司及子公司及該等公司的負責人及董事、其 5%以上股權之主要股東、職員、公司代理人或自稱公司經紀，過去十年在任何隸屬國家或地區，是否涉及與貪污有關的調查，刑事或民事訴訟的資料，其中包括正在調查或聆訊以待法院裁決的個案而不被相關法律禁止披露？（這是一個必填項。）**

Yes 是 ☐
No 否 ☐

**If the answer is yes, kindly provide the following details. 如果是，請提供以下詳細信息。**

Court Name/Jurisdiction 法院名稱/隸屬國家或地區	Case Number/Date 案件編號/日期	Nature of Litigation 訴訟性質	Outcome 結果

**Do you have any family relatives or close friends or associates of your company Major Shareholders (5% or above) or Company Officers or Directors, currently employed or have been employed by GEG or any of GEG's subsidiary companies in any capacity within the past five years? You undertake to disclose or inform GEG immediately, should you be aware of any change in the circumstances (This is a mandatory field.) 貴公司之主要股東（5%或以上）、公司主要負責人及董事的親屬，要好朋友或關聯人士是否正受聘於或在過去五年曾經受聘於銀娛或其附屬公司？如貴公司获知情況有任何改變，貴公司有責任與義務立即披露或通知銀娛。（這是一個必填項。）**

Yes 是 ☐
No 否 ☐

**If the answer is yes, kindly provide the following details. 如果是，請提供以下詳細信息。**

Name 姓名	Company 公司	Position 職位	Relationship 關係

**Do you have any Shareholders or Directors who have any ownership or served as Director of other companies that are GEG existing or potential vendors? (This is a mandatory field.) 貴公司之股東及董事是否持有其他公司股份或擔任其董事，而其公司是現有銀娛供應商或將有可能成為銀娛供應商？（這是一個必填項）。**

Yes 是 ☐

No 否 ☐

**If the answer is yes, kindly provide the following details. 如果是，請提供以下詳細信息。**

Name	Company Name	% of Shares	Position	Business Nature	Products / Services Provided to GEG	Registered Date as GEG Vendor
姓名	公司名稱	持股量	職位	業務性質	提供給銀娛的產品或服務	登記成為銀娛供應商的日期

## PART II (第二部分)

### Payment & Banking Information 付款與銀行信息 (Mandatory Field) (必填項)

#### Bank Account Details 帳戶資料

Bank Name 銀行名稱:			
Bank Address 銀行地址:			
Bank Country: 銀行所屬國家:		SWIFT Code 銀行代碼:	
Bank Account Number 帳戶號碼:			
Bank Account Holder Name 帳戶名稱: (Must be the same as the company name in Part I. 必須與第一部分中的公司名稱相同)			
Other Bank Code Required By Your Bank To Complete Wire Transfers 其他銀行代碼:			
Telephone Number 電話:		Fax Number 傳真:	

#### Payment Method 付款方式

<b>Credit Term</b> 掛帳數期: <input type="checkbox"/> 30 Days 月結三十天 <input type="checkbox"/> 45 Days 月結四十五天 [Cash on Delivery (COD) is not an acceptable term for GEG 銀河不接受貨到付款]	Note: Payment will be settled only after satisfactory receipt of goods / services based on corresponding invoice with the exception of Food, Beverage & Tobacco orders where no invoice is required. 備註: 付款條件為貨物或服務驗收及收到相關發票, 食品, 飲品和煙草除外。
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#### Billing Currency

結算貨幣: ☐ MOP 澳門幣 ☐ HKD 港幣 ☐ Others 其他 \_\_\_\_\_  
 Note: Please ensure your bank accepts the billing currency that matches the currency stated on the contract, PO, Invoice or other financial document. 註: 請確保收款銀行所接受的貨幣與合同, 採購訂單, 發票和其他財務文件上的貨幣一致

#### Notes:

1. Only one bank account information is allowed for each vendor. 各供應商只能提供一個銀行帳戶
2. For future changes in account information, please provide an official letter on company letterhead signed by an authorized representative and affixed with company chop. 如需更改帳戶資料, 請提供印有公司信頭的正式信件並有授權代表人的簽署和公司蓋章
3. As a general principle, we will not process any payment to a non-contractual party. 一般原則下, 我們不會處理對非合同方的付款

## PART III (第三部分)

### Client References (GEG will contact the following companies for reference check. This is a mandatory section)

客戶諮詢 - 請提供貴公司之客戶資料 (本公司將聯繫以下的公司作背景調查。這是一個必填項)

1. Company Name 公司名稱:			
Address 地址:			
Contact (Name & Title) 聯絡人(姓名及職銜):			
Telephone & Fax No 電話及傳真號碼:	(Tel)		(Fax)
Email Address 電郵地址:			
Years of Business Connection 交易年期:			
2. Company Name 公司名稱:			
Address 地址:			
Contact (Name & Title) 聯絡人(姓名及職銜):			
Telephone & Fax No 電話及傳真號碼:	(Tel)		(Fax)

Email Address 電郵地址:
Years of Business Connection 交易年期:
3. Company Name 公司名稱:
Address 地址:
Contact (Name & Title) 聯絡人(姓名及職銜):
Telephone & Fax No 電話及傳真號碼: (Tel) (Fax)
Email Address 電郵地址:
Years of Business Connection 交易年期:

#### PART IV (第四部分)

Product / Service Information 產品 / 服務資料	
Core Product /Service 主要產品 / 服務項目:	
Year the Product/Service was established 產品和服務提供年份:	
Total Number of Permanent Staff (mandatory field) 全職員工總人數 (必填項):	
Total Working Capital 公司營運資金:	
Company Type 公司類型: <input type="checkbox"/> Manufacturer 生產商 <input type="checkbox"/> Wholesaler/Retailer/OEM Service Provider (Please submit distribution authorization letter) 批發商/零售商/OEM 服務提供商 (請提供產品獨家代理/總經銷信函/分銷許可証) <input type="checkbox"/> Service Provider 服務提供商	
Transportation Fleet Size 運輸車隊數目: <input type="checkbox"/> Own 自置 / <input type="checkbox"/> Lease 租賃	
<div style="background-color: #f4a460; padding: 5px; text-align: center;"> <b>Overseas Vendors Only</b>              只適用於海外供應商           </div>	No. of Years in Export Business 出口業務年資:
	Countries of Export 出口國家包括:
	Nominated Shipping Agent (if any) 委託之付運公司 (如適用):
Company Profile (This is a mandatory section) 公司概況 (這是一個必填項)	
Please state your company information in detail (attach additional pages if needed) 請就以下各點提供詳盡資訊 (如需要, 請另附頁)	
1. Provide Company Background Introduction, History and Strategic Direction, including safety/environmental system or related certificate. 闡述公司簡介, 歷史和發展方向, 包括是否有安全/環保管理系統或相關證書:	
2. Describe Core Products/Services in detail and their competitive advantage in the Industry, including environmental-friendly products/services 詳細描述主要產品或服務並在行業上的競爭優勢, 包括是否環保產品或經環保處理的服務:	
3. Is there any delegated safety/environmental professional for your company 貴公司是否有聘用安全/環保專業人員:	
4. State pertinent financial information such as Sales Revenues, Profits and Assets in the Last 12 months 在過去十二個月內相關 的財務資訊, 如收益, 利潤和資產:	
5. Describe After-Sales Service Support Program 售後服務計劃 :	
6. Industry-Related Certificate Awarded/s (if any) 相關行業證書 (如有):	
Factory/Facility Information (If applicable) 廠房/工場資料 (如適用)	
Name of Factory/Facility 工廠或工場名稱:	
Address 地址:	
Factory/Facility Floor size 廠房/工場面積:	
No. of Managerial Staff 管理人員數目:	
No. of Worker 工人數目:	
No. of Quality Controller 品質檢查人員數目:	
Quality Assurance System 品質保證系統: <input type="checkbox"/> Yes 有 <input type="checkbox"/> No 沒有 If Yes, please specify 如有, 請詳述: _____	

**Macau Local SME Classification 本地中小企類別 (For Macau registered company only 只供本澳註冊公司填寫)**

Is over 50% of your company owned by Macau resident(s)?

是否超過百分之五十的公司資本由澳門居民持有?

☐ Yes 是☐ No 否

How many Macau-based employees do you have?

澳門為工作地的員工有多少?

☐ 15 or less

少於 15 人

☐ 16 to 100

16 至 100 人

☐ More than 100

多於 100 人

Type of SME 中小企類型:

Definition 定義:

☐ Small & Micro Enterprises

小微企業

a. Registered at Financial Services Bureau, with declaration form M/1

在財政局作開業登記, 持有 M1 申報表

b. Staff not exceeding 15 persons and working in Macau

僱員不能超過 15 人及須在澳門特別行政區執行有關工作

c. Responsible for contributing to Social Security Fund

完成繳納社會保障基金的責任

d. Business in operation for 1 year or above

企業營運 1 年或以上

e. No tax arrears

無欠稅紀錄

☐ "Made in Macau" Enterprises

“澳門製造” 企業

a. Registered at Financial Services Bureau, with declaration form M/1

在財政局作開業登記, 持有 M1 申報表

b. Carries Industrial License or Temporary Industrial License

持有工業執照或臨時工業執照

c. No restriction on the number of staff hired but all working in Macau

僱員不限及須在澳門特別行政區執行有關工作

d. Responsible for contributing to Social Security Fund

完成繳納社會保障基金的責任

e. No restriction on the length of business operation

企業營運年期不限

f. Carries the Certificate of Origin which issued by Macau Economic Services or Industrial Association of Macau

持有澳門特別行政區經濟局或澳門廠商聯合會發出的產地來源證明書

g. No tax arrears

無欠稅紀錄

☐ Macau Young Entrepreneurs

澳門青創企業

a. Registered at Financial Services Bureau, with declaration form M/1

在財政局作開業登記, 持有 M1 申報表

b. If a Naturalized resident, applicant's age must be between 21 – 44 years old; if a Legal resident, one of the shareholder with over 50% of enterprise capital, and age must be between 21 – 44 years old during the application period

如屬自然人, 申請時申請人的年齡需介乎 21 歲至 44 歲; 如屬法人, 則需一名持有超過百分之五十出資的股東於申請時的年齡需介乎 21 歲至 44 歲

c. No restriction on the number of staff hired but all working in Macau

僱員不限及須在澳門特別行政區執行有關工作

d. Responsible for contributing to Social Security Fund

完成繳納社會保障基金的責任

e. No restriction on the length of business operation

企業營運年期不限

f. No tax arrears

無欠稅紀錄

**Part V. (第五部分)****Important Notice 重要通知****1. Prevention of Bribery 防止賄賂**

All staff members of GEG have been instructed to strictly adhere to the requirements of the applicable law relating to the prevention of bribery. You are requested to report to the Commission Against Corruption (CCAC) of Macao should any employee of GEG be found having committed any offence of corruption under the said law. Moreover, should any vendor or contractor be found having committed or is believed to have committed any offence of corruption under the said law, GEG shall be entitled to immediately terminate all outstanding contract(s) without entitling the vendor or contractor any compensation or claim for loss.

所有銀娛員工已被指示須嚴守防止賄賂法律的有關規定。若貴公司發現本公司任何員工有違反上述法律, 請向澳門廉政公署舉報。再者, 若有證據或理由相信任何供應商或承辦商違反上述法律, 本公司有權即時與該供應商或承辦商斷絕所有商業往來之權利。該供應商或承辦商無權向銀娛追討因上述原因以致合約被終止帶來的任何損失或相關賠償。

**2. Declaration of Conflict of Interests 利益申報**

To avoid any conflict of interests, vendors are requested to declare any close personal or business relationship with any director, staff and handling agents of GEG. Vendors shall also declare whether he has any interest, shareholdings (legal or beneficial),

control, involvement or participation (of whatsoever manner and extent) in any businesses or activities, whether directly or indirectly, in Macau SAR or elsewhere, which are similar or competing with the activities of GEG ("Disclosed Activities") and shall provide all relevant information and material of such Disclosed Activities as per GEG's request from time to time.

For the purpose of this paragraph, "Vendors" shall mean the Vendor, its shareholders, directors, subsidiaries and affiliates.

為避免存在任何利益衝突，供應商須申報其與銀娛董事、職員或代理之任何私人或商業關係。供應商還應聲明是否有任何利益、股權（法定或受益）、控制、介入或（無論以任何方式和程度）直接或間接地參與在澳門特區或其他地方與銀娛競爭或類似的任何商業或活動（“公開活動”），並按照銀娛不時的要求提供此類公開活動的所有相關信息和材料。

就本段而言，「供應商」是指賣方，其股東，董事，子公司和附屬公司。

### 3. **Governing Law** 法律約制

All GEG contracts shall be governed by and construed in accordance with the Laws of the Macau Special Administrative Region ("Macau SAR"). The vendor shall perform all GEG contracts in a proper and lawful manner and shall under no circumstances do anything which will violate the Laws of the Macau SAR.

所有銀娛合約均受澳門特別行政區法律約束並以其詮釋。 供應商承諾尊重及依法履行所有與銀娛訂立的合約，並不會抵觸任何相關的澳門特別行政區法例。

### 4. **Performance Evaluation** 服務表現評估

GEG is entitled to request performance evaluation from your customer reference listing in Part III.

銀娛有權向貴公司於上述第三部分提供之客戶資料查詢有關貴公司之服務表現評估。

### 5. **Confidentiality of Information** 資料保密

- a. The information collected via this process will be solely used for assessment purpose and it will be kept strictly confidential.
- b. The Vendor shall undertake, by signing and returning the Confidentiality Undertaking attached as Appendix B, not to disclose any and all confidential information of and about GEG.
- a. 此申請表格搜集之所有資料，銀娛將予保密並只作評估之用途。
- b. 供應商需於提交本表格時同時遞交已簽署的保密承諾（即附件 B），承諾對任何及所有銀娛的及與其有關的保密資訊。

### 6. **Personal Data Collection Statement** 個人資料收集聲明

The Vendor, its parent company, and any of its subsidiaries may be requested to supply Galaxy (which expression shall mean and include Galaxy Entertainment Group Limited and any of its subsidiaries) with personal information of any of each company's shareholders (holding 5% share capital or more), company officers and directors, in particular their name and identification document copies (Vendor's Key People "Personal Data"). Vendor may refuse to provide certain personal information, but this may result in Galaxy being unable to enter into any commercial dealings with Vendor.

The purposes for which Personal Data will be used are as follows:

- i. Determining whether any conflict of interests exist;
- ii. Assessing suitability of the Vendor by running background checks on past or pending litigation in Macau or other relevant jurisdictions in relation to the Vendor's Key People;

供應商，其母公司及其任何附屬公司可能被要求向銀河（其表述並包括銀河娛樂集團有限公司及其任何子公司）提供每間公司的股東個人信息（持有 5% 股權或以上），公司主要負責人及董事，特別是他們的姓名和身份證明文件副本（供應商的關鍵人物“個人資料”）。 供應商可能拒絕提供某些個人信息，但這可能導致銀河無法與供應商進行任何商業交易。

個人資料的使用目的如下：

- i. 確定是否存在任何利益衝突；
- ii. 通過對澳門或其他相關司法管轄區有關賣方關鍵人物的過去或未決訴訟進行背景調查，評估賣方是否適合；

### 7. **General Safety Rules/Guidelines for Contractor** 承判商須遵守的一般安全規則/指引

Vendor/Contractor who has to enter GEG to perform work or services within the properties must fully comply with the Macao Industrial Safety Laws and GEG Safety guidelines. The Vendor is required to sign and return, together with this Vendor Registration Form, General Safety Rules/Guidelines for Contractor attached as Appendix D to signify its acceptance and agreement to such Rules/Guidelines.

任何供應商/承判商凡需要進入銀娛物業內進行工作或服務必須完全遵守澳門工業安全法律和銀娛相關的安全準則。供應商需於提交本表格同時遞交已簽署的承判商須遵守的一般安全規則/指引（即附件 D），表示接受並同意遵守該規則/指引。

### 8. **Environmental/Safety Management & Standards** 環境/安全管理與標準

Vendor is required to be able to comply and provide evidences of relevant environmental requirements as follow:

- i. Statement of environmental values and commitments
- ii. Environmental certificate or award, environmental measures & enforcement programs (e.g. Energy Savings Trust, Fairtrade, OHSAS 18001, BS8800, International Labor Organization, etc.).
- iii. Environmental or Quality management system compliant to public standards such as ISO14001 or equivalent

- iv. Compliance to environmental purchase specifications recommended by the Environmental Production Department of Macau SAR Government where applicable (Macau SAR Government EPD website: <http://www.dspa.gov.mo/greenpurchasingguide/tc03.htm>)
  - v. Adherence to GEG's environmental specifications
- 供應商必須能夠遵守並提供與環保相關的要求如下：
- i. 環保價值與承諾聲明
  - ii. 環保證書或獎項，環保措施及執行計劃（例如節能信託，公平貿易，OHSAS 18001，BS8800，國際勞工組織等）
  - iii. 符合公共標準（例如 ISO14001 或同等標準）的環境或質量管理體系
  - iv. 符合澳門特別行政區政府環境生產部門建議的環境採購規範如適用（澳門特別行政區政府環保局網站：<http://www.dspa.gov.mo/greenpurchasingguide/tc03.htm>）
  - v. 遵守銀娛的環境規範

#### 9. Change of Information provided 資料變更

To ensure that all information provided in this form is true and accurate throughout the subsistence of the contracts made between vendors and GEG, vendors are required to inform GEG and update the information provided immediately upon any change thereof. 供應商必須在透過本表格提供的任何資料有所變更時立即通知銀娛及更新有關的資料，以確保所有資料在與銀娛之間合約關係存在的時候均為真確無誤。

#### 10. Vendor Tax Registration Document for Macao Tax 供應商稅務登記文件

Vendor must follow the classification hereunder and provide the required details and supporting documents.

供應商必須遵從下列分類提供相關文件及明細

Vendor Classification 供應商類別		Business Registration Certificate And Certificate of Incorporation (if applicable) 商業登記証和公司註冊證 書（如適用）		Macau M1 Form -Industrial Tax Registration Form 澳門 M1 開業申報書 - 行業稅務登記表		Macau M8 Form – Industrial Tax Receipt 澳門 M8 營業稅徵稅憑單- 行 業稅務單據	
		Macau Register ed Compan y 澳 門 註 冊公司	Non- Macau Registered Company 非 澳 門 註 冊公司	Macau Registered Company 澳 門 註 冊 公司	Non- Macau Registered Company 非 澳 門 註 冊公司	Macau Registered Company 澳 門 註 冊 公司	Non-Macau Registered Company 非 澳 門 註 冊 公司
a) Supply Products (i.e. does not render any services) 只 限於提供商品		Yes 是	Yes 是	Yes 是	No 否	Yes 是	No 否
b) Render Services or Combination of Products and Services 只限於提供服務或 商品和服務皆提供	Services are physically rendered in Macau 在 澳 門 實地提供服 務	Yes 是	Yes 是	Yes 是	Yes 是	Yes 是	Yes 是 (Please submit M8 to GEG the following year after M1 application M1 application M1 登記後翌年提交 M8)
	Services are NOT physically rendered in Macau 不在 澳門實地提供 服務	Yes 是	Yes 是	Yes 是	No 否	Yes 是	No 否

#### Part VI. (第六部分)

#### Documents for Submission 請連同以下文件之副本一併交回

Area where Vendor was Registered 供應商註冊地區	Mandatory Document 必須提交以下文件
a) Macau 澳門	1, 2, 5, 9 (if applicable 如適用), 13, 14, 15, 16, 17
b) Hong Kong 香港	3, 4, 5, 9 (if applicable 如適用), 13, 14, 15, 16, 17, 1(M1) & 2(M8) (M1 & M8 only if applicable, please see No. 8 in Part V, M1 和 M8 如適用, 請參考第五部份 的第 8 點)
c) China 中國大陸	2, 5, 9 (if applicable 如適用), 13, 14, 15, 16, 17, 1(M1) & 2(M8)) (M1 & M8 only if applicable, please see No. 8 in Part V, M1 和 M8 如適用, 請參考第五部份 的第 8 點)
d) Other Countries 其他國家	3, 5, 9 (if applicable 如適用), 13, 14, 15, 16, 17, 1(M1) & 2(M8) (M1 & M8 only if applicable, please see No. 8 in Part V, M1 和 M8 只如適用, 請參考第五部份 的第 8 點)
1. Declaração de Início de Actividade M1 開業申報書	11. Quality Assurance Certificate and/or Procedures 品質保證證書或程序
2. Conhecimento de cobrança M8 營業稅 - 徵稅憑單/稅務登記（中國大陸）	12. Product Liability Insurance Certificate 產品責任投保證書
3. Certificate of Incorporation (if applicable) 公司註冊證書 (如適用)	13. Confidentiality Undertaking (attached as Appendix B hereto) signed by an authorized signatory and initialed on every page



4. Annual Return Form submitted to Government (e.g. NAR1, Not applicable to Macau & China) 向政府提交的周年申報表 (例如 NAR1, 不適用於澳門和中國) *In the event that the Major Shareholder is a company, a copy of Annual Return Form must be provided. *如主要股東為公司, 請提供其周年申報表。	由獲授權人士簽署的保密承諾 (附件 B) 需於每頁簡簽
5. Certidão do Registo Comercial/Business Registration Certificate (within the validity period or the issue date within the past 6 months) 商業登記證明/企業法人營業執照 (中國大陸) (在有效期內或簽發日期在最近六個月內) *In the event that the Major Shareholder is a company, a copy of Business Registration Certificate must be provided. *如主要股東為公司, 請提供其商業登記證明。	14. General Safety Rules (attached as Appendix D hereto) signed by an authorized signatory. – For vendor or its subcontractor/forwarder needs to enter GEG properties for work/delivery. 一般安全規定 (附錄 D) 由授權簽字人簽署。 - 僅適用於供應商或其分包商/運輸公司需要進入 GEG 工作/送貨。
6. Proof of Financial Standing (Recent 3 years' Financial Reports) 財務狀況證明(近 3 年的財務報告)	15. Food Delivery Standards and Declaration (attached as Appendix E hereto) signed by an authorized signatory. – For Galaxy Macau food vendors only. 食品配送標準和聲明 (附錄 E) 由授權簽字人簽署- 僅適用於澳門銀河酒店食品供應商。
7. Bank Reference 聯繫及銀行書面證明	16. ID copy of Major Shareholders (5% or above), Company Officers and Directors. 主要股東 (持有 5%以上股權), 公司負責人及董事的身份證副本 *In the event that the Major Shareholder is a company, a copy of ID of Major Shareholders (5% and above), Company Officers and Directors must be provided. *如主要股東為公司, 請提供其主要股東(持有 5%以上股權), 公司負責人及董事身份證副本。
8. Company Annual Report 公司年報	
9. Sole Distributor/Wholesaler/Distribution Authorization Letter 產品獨家代理/總經銷信函/分銷許可証	
10. Machinery and Equipment List 機械設備表	17. A sample of your Invoice 發票樣本一份

## Part VII (第七部分)

### Declaration 聲明

By signing below, I hereby declare that the information submitted is true and accurate. I have read through and will comply with the requirements stipulated under Important Notice.

特此聲明本公司所申報之資料全屬真實。本公司清楚及承諾將會履行重要通知的規定。

### Authorization 授權

By signing below, I authorize Galaxy (which expression shall mean and include Galaxy Entertainment Group Limited or any of its subsidiaries, whichever is applicable) to verify any of the information provided by me, and conduct a check of records, references and any other relevant information with the relevant individual and/or organizations, including, due to the nature of Galaxy's business activities, other gaming operators and related individuals, entities and/or authorities. I authorize all individuals and organizations that may provide information relevant to this background check to disclose such information to Galaxy or its affiliates. I hereby release Galaxy and all persons from liability on account of such disclosure.

本人在下方簽名, 正式授權銀河 ( " 銀河 " 一詞指銀河娛樂集團有限公司並包括其任一子公司), 就本人所提供的有關資料向有關個人及 / 或組織進行調查及對有關的記錄、推薦及其他所有資料作出核對; 有鑑於銀河的商業活動的性質, 被諮詢的將包括其他幸運博彩經營者及其相關的人士, 個體及 / 或有關當局。本人授權一切可提供相關資料之個人或組織對銀河或其關聯公司披露該等資料, 本人亦聲明豁免對一切公開該等資料之個人或組織的責任。

For the purpose of Law 8/2005 of the Macau Special Administrative Region, I hereby expressly authorize Galaxy or its affiliates to process, to use, to store and to treat automatically or manually, as it may be required by Galaxy, all the personal data provided by me and other information obtained through this authorization form.

為遵循澳門特別行政區第 8/2005 號法規, 本人現授權銀河或其關聯公司在需要的情況下處理、利用、儲存並以自動方式或經人手處理所有本人的個人資料和其他由本人所提供的資料。

Authorized Signature and Company Chop

簽署及公司蓋章

Name 姓名:

Position 職位:

Email 電郵:

Phone Number 電話號碼:

Date 日期: